

**REQUEST FOR PARTIAL CANCELLATION OF MORTGAGE OR PRIVILEGE AND PARTIAL RELEASE  
BY LICENSED FINANCIAL INSTITUTION (Pursuant to La. R.S. 9:5172)**

State of \_\_\_\_\_

Parish/County of \_\_\_\_\_

**BE IT KNOWN** that on this \_\_\_\_\_ day \_\_\_\_\_ of 20\_\_\_\_,

\_\_\_\_\_  
(Name of financial institution), herein represented by its undersigned duly authorized officer of officers, declares that it is a licensed financial institution as defined in R.S. 9:5172 et seq., and is the obligee or authorized agent of the obligee for the obligation secured by the mortgage or privilege described as follows:

A mortgage or privilege granted by \_\_\_\_\_

In favor of \_\_\_\_\_ Instrument No.: \_\_\_\_\_

Parish of Recordation: \_\_\_\_\_ Recording Date: \_\_\_\_\_

Mortgage Book \_\_\_\_\_ Page \_\_\_\_\_

The institution **grants a partial release** of the above-described mortgage or privilege, and does hereby release **ONLY** the following described property from the above-described mortgage or privilege, to wit:

Legal description is as follows or is hereby attached as Exhibit "A":

\_\_\_\_\_  
\_\_\_\_\_

The institution hereby requests, authorizes, and directs the Clerk of Court and Ex-Officio Recorder of Mortgages for Caldwell Parish in which the above-described property is situated to release the above described property from the mortgage or privilege described above and to partially cancel the above-described mortgage or privilege **ONLY AS TO** such described property hereby released from the same.

The institution further expressly declares that the above-described mortgage or privilege is not released or cancelled as to any other property described in such mortgage or privilege, and such mortgage or privilege shall continue to encumber and remain in full force and effect as to all other property described therein.

The recorder of mortgages shall not be liable for any damages resulting to any person or entity as a consequence of partially cancelling a mortgage or vendor's privilege pursuant to this form.

**(Choose one of the two following signature options)**

THUS DONE AND SIGNED before me, Notary Public, on the date set forth above

Signature: \_\_\_\_\_

Name of Officer and Title: \_\_\_\_\_

Financial Institution: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, and Zip code: \_\_\_\_\_

Telephone No: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Printed Name: \_\_\_\_\_

Bar Roll or Notary Number: \_\_\_\_\_

**OR**

THUS DONE AND SIGNED by the two undersigned authorized officers of the above named financial institution

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name of Officer and Title: \_\_\_\_\_

Name of Officer and Title: \_\_\_\_\_

Financial Institution: \_\_\_\_\_

Financial Institution: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, and Zip: \_\_\_\_\_

City, State, and Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Telephone No.: \_\_\_\_\_